



TTC JOB DESCRIPTION

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|--------------------------|-------------------------------------|----------------------------|
| Position Title: | Station Technician | |
| Level and Salary: | Level 9/8 | \$10,500 - \$15,000 |
| Department | Engineering | |
| Location | Nui Island | |
| Reports to: | Senior Technician Supervisor | |

POSITION/JOB PURPOSE:-

The Station Technician position is under the direction of the Senior Technician Supervisor within the Engineering Department and he/she is purposely responsible for the monitoring, operation and maintenance of all Communication Systems on the Island.

KEY RESPONSIBILITIES

- To make sure that all Communication services on the Island are operational
- To provide Customer support services on Outer-Islands
- Proactive planning of Maintenance and Installation work that required from time to time
- To work collaboratively with Technical Team on Funafuti Head office in any major problems that need to be investigated or resolved
- Maintain clean, safe and ethical working environment in the workplace
- Monitor and handle daily collection of cash and also control daily deposits to the bank

MAIN DUTIES AND OUTCOMES

- Carry out daily routine checkups of power systems, Mobile Equipments and satellite Equipments
- Up-keeping and through check of Solar PV system, cabling infrastructure (Copper/Fiber Optic/ Ethernet), Power system, Back-Up Generator, and Air-conditioning
- Preventive maintenance of Satellite Antenna Systems, Cellular Towers and Communication Outdoor Equipments
- Installation and alignment of Ka-Band Kacific Vsat antennas, DTH TV antennas, or any other Satellite provider Vsats

- Provide the best location for Kacific Vsat Terminal Basement, DTH TV basement, and to supervise construction work for the antenna foundation
- Carry out Installation, maintenance and repair work for Metallic, Fiber-Optic and Ethernet cable infrastructure
- Report and escalate major Network problems (Wifi, Mobile, DTH TV, Satellite backhaul etc) to the Head-quarter office in Funafuti.
- Logging and record Network faults on a log book or Online fault reporting system
- To serve and provide technical supports to any customers with Communication Services issues
- In charge of daily cash collection, cash receipting and cash deposits to the bank onsite
- To compile and send monthly Financial returns to Finance department in Funafuti
- To do basic Network configuration of Wireless Access Point and other Internet/mobile devices configuration
- Assist mobile customers with new Mobile phone set-up and configuration
- Assist BA Team and TTC Engineers on Mobile Network Sanity Tests
- To report to Senior Technicians Supervisor
- To carry out all other duties that have been assigned and approved by the Chief Telecommunication Engineer

MANDATORY REQUIREMENTS:

- Must be 18 yrs and above
- Achieved Form 6 or higher Level of Education with good pass in Maths and Science
- Residents from the Island of Nui and prepared to work on Nui Island
- Good Written and Oral communication skills (Tuvaluan and English)
- Willing to cooperate with other Workmates
- Strong Motivation and performance driven
- High Level ability to work unsupervised

DESIRABLE REQUIREMENTS:

- Previous knowledge with relevant experience is an essential
- Quick learner of new Technologies and strong problem solving
- Work with limited supervision and take responsibility
- High level in using computers and Mobile phones with software application skills
- Sound time management skills
- Willingness to learn and to be trained in related field works

IMPORTANT NOTICE

Applicants through their application MUST:

1. Address all the qualification requirements of the job description
2. Address each of the responsibilities of the Job as listed in the job description indicating how he/she can carry out those responsibilities satisfactorily and at the same time add value to the Job
3. The response in each case (1) and (2) must reflect the information in the CV:

